

APPLICATION FOR WFS MODERATOR CERTIFICATION

THIS APPLICATION IS FOR: Moderator _____ or Co-Moderator _____ or Chat Leader _____
New Group _____ or Existing Group _____

Date: _____

Name & Address:

Home #: _____

Work #: _____
(only if we may discreetly call you there)

E-Mail: _____

Length of continuous sobriety? _____

Do you have a rent-free place to meet? _____

If so, where? _____

Date & time of first meeting: _____

We have a database of women looking for a WFS group. We will be sending these women in your area a note informing them about your new meeting. Do we have your permission to do so?

The following questions will allow us to evaluate how much you know and use the Women for Sobriety "New Life" Program in your recovery as well as your understanding of the philosophy.

The following are books written by WFS's Founder, Dr. Jean Kirkpatrick. Please note if you have read any of these. (It is a requirement to read Turnabout before becoming certified and WFS highly encourages you to also read Goodbye Hangovers, Hello Life as well.)

Turnabout: Yes _____ No _____

Goodbye Hangovers, Hello Life: Yes _____ No _____

A Fresh Start: Yes _____ No _____

On The Road To Sell Recovery: Yes _____ No _____

What WFS literature (booklets, workbooks, audio/video tapes) have you used or are currently using in your recovery? _____

WFS also publishes a monthly, membership newsletter, "Sobering Thoughts". Upon certification you will receive a complimentary subscription for as long as you are actively leading meetings (however, co-moderators and chat leaders would need to pay regular subscription price).

Have you ever read any issues of S.T.? _____

If you are currently a subscriber, how long have you been receiving it? _____

Do you use the WFS Program in your daily life? _____ Please explain: _____

Please describe the WFS Program and philosophy, as you understand it: _____

What attracted you to use the WFS Program in your recovery? _____

What is your reason for wanting to moderate a WFS group or lead an on-line chat? _____

Do you see the differences between the WFS Program and Alcoholics Anonymous? _____

Do you see any conflict or problem with keeping the WFS Program separate from AA, or other self-help programs, when leading a WFS group and explaining our program to others? _____

Please describe the format of a WFS meeting, as you understand it: _____

Are there any parts of the WFS Program that you do not understand or fully agree with? _____

If so, please explain: _____

A donation is collected from the women at each face-to-face meeting and sent to the WFS office on a timely basis (for those leading chat meetings, please encourage the members to send in their donation). These group donations go towards supporting the WFS Program and its services to help women with addictions, as well as to help supply your meeting with literature. *Group donations are not to be used to pay for booklets or other group expenses.* Will collecting a donation present a problem for you? _____

Have you ever attended a WFS meeting? _____ Are you currently a member of a WFS group? _____

If so, where & how long? _____

If applying to become a certified chat leader for WFS on the Internet – please fill out the following questions in addition to the rest of the application:

Are you an on-line WFS member? MSN site _____ AOL site _____

What is your chat screen name? MSN site _____ AOL site _____

Have you participated in the chat rooms? MSN site _____ AOL site _____

Do you get involved in the on-line message board? MSN site _____ AOL site _____

How long have you been involved with the on-line community? _____

Have you ever assisted a Certified Moderator in a chat room? _____

Would you be willing to lead an on-line chat? _____

If so, in what time zone are you located? _____

Would you be willing to help other certified moderators and chat leaders to answer questions or concerns that come up on the on-line message board? _____

Please sign your name below giving WFS permission to list your first name and phone number in our confidential group directory.

Thank you for applying. We are pleased that you wish to become a part of this organization by starting a face-to-face group or lead a chat meeting and helping others in their recovery. Moderating a WFS group can be a rewarding experience, however it will take a good deal of determination and dedication on your part to get the group established and cohesive. If designated as a certified moderator or chat leader, we ask that you keep in touch with the WFS office, so the staff can help in any way they can. We also have WFS Board Members and long-time moderators who are willing to help support you in your new role as moderator (we will include phone numbers in your kit to have on hand.) We will notify you as soon as possible of your certification approval.

Please sign the WFS By-Laws Agreement on the next page and return this application to:

WOMEN FOR SOBRIETY, INC. - P.O. BOX 618 - QUAKERTOWN, PA 18951-0618

Voice: 215-536-8026 - Fax: 215-538-9026 - E-Mail: NewLife@nni.com

Web Address: www.womenforsobriety.org

WOMEN FOR SOBRIETY BY-LAW'S AGREEMENT

1. All Women for Sobriety groups are governed by the rules and regulations under which the national organization is governed by State and Federal non-profit laws, and by Women for Sobriety By-Laws. This includes the United States and foreign countries.
2. Groups are part of the national organization and report to that organization's national office. As such, groups may not open bank accounts, nor establish a separate program nor have a ruling board of directors.
3. All literature, cassette and videotapes, and the "New Life" Program of Women for Sobriety, Inc. are under copyright laws and may not be reproduced.
4. Groups (or members) may not create their own literature in Women for Sobriety's name.
5. Moderators of groups are certified by the national office of Women for Sobriety, Inc. They must keep astute financial records and are responsible for the collection of group donations at the weekly meetings and forwarding these group donations to the national office on a weekly basis.
6. Groups may not conduct business in the name of "Women for Sobriety" without the consent of the Director or the Board of Directors.
7. Only Board members, Certified Moderators or Co-Moderators may make official presentations unless they obtain permission from Women for Sobriety, Inc.
8. Contracts with corporations, foundations or individuals are to be agreed upon and approved by the national office of Women for Sobriety, Inc. before submission.

*Amended June 8, 2001
WFS Board of Directors*

WFS encourages you to dedicate yourself, as a Certified Moderator or Certified Chat Leader, to at least 6 months of leading WFS meetings before choosing to disband the group.

I AGREE TO ABIDE BY THE BY-LAW'S OF WOMEN FOR SOBRIETY, INC.

Name (please print)

Signature

Date: _____

From the WFS Board of Directors, June 2003:

"If you no longer are in contact with the WFS office after 3 months, your moderator's certificate will be considered inactive and you will no longer be recognized as a certified moderator for Women for Sobriety. If you wish to retire as a CM or stop leading meetings and after 6 months or more have gone by and you wish to lead meetings again, you would need to reapply to become certified. Chat leaders need to follow this same ruling as well."